

**Academic Senate Council Minutes DRAFT**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**  
**April 15, 2019**

**Call To Order with Introduction of Guests at 2:15 p.m. in GE-305.**

**Committee members in attendance:**

<b>Academic Senate President:</b> Beth Goehring	<b>VP/CIC:</b> Mark Wong
<b>LA Rep:</b> Vacant	<b>SS Rep:</b> Luci Castruita
<b>LAVA Reps:</b> Sandra Moore	<b>NSAS Rep:</b> Leslie Alexander
<b>Distance Ed:</b> Mike Kilivris	<b>CTE:</b> Katie Krolikowski

**Members not in attendance:** Amanda Choi, Randy Carver  
**Guests in attendance:** Karen Ruskowski, Agustin Palacios

**CONSENT AGENDA ACTION ITEMS**

**April 15 agenda** Katie motioned to approve the agenda; Leslie seconded; all in favor; no abstentions

**March 18 minutes** Leslie motioned to approve the minutes; Mark seconded; all in favor except for Luci and Sandra who abstained.

**COMMITTEE REPORTS**

**Curriculum Committee** Mark reported that faculty participation in CIC has dwindled to the point that at the last meeting, only two division reps attended but because of the horrendous amount of proposals that need to be approved before we lose access to CurricUNET, the committee voted to suspend the quorum and continue with the meeting. Leslie spoke up that she would be willing to attend and represent NSAS if needed. CIC needs a process for approving extra hours without increasing units and is creating a "strong case" list that so far includes 1) improving student success, 2) transfer, and 3) set up and clean up for workplace tasks or skill development in the workplace. He would appreciate other insight into this issue.

**Distance Education** Michael reported on two workshops being presented. 1) Equity-minded Online Teaching on April 19 and 2) Record, Edit, and Caption: Video Production with Camtasia on April 26. With funding from all three colleges, the district plans to offer 6 online pedagogy courses per year, including the upcoming "Becoming an Effective Hybrid Instructor." The district workgroup on online student readiness has will likely not have readiness modules or courses for students until after the fall '19 semester. Based on the letter of interest submitted last month, CCC has been approved to apply for or the Improving Online CTE Pathways Grant, and has hired a professional grant writer to help us. CCC's AS-T in Business Administration is 100% online. Our application is requesting funding for an instructional designer, online accessibility specialists, the POCR program, OER, and professional development opportunities like the Online Teaching Conference. Mike will share the draft of the \$500K grant application letter when it's finished.

**Guided Pathway** Katie brought to the attention of the Council the article on the new funding formula and guided pathways in the current issue of the Senate Rostrum. She also reported that faculty representation on the Guided Pathways committees has gone down. Apparently, of the community colleges in the state, CCC is considered being ahead of the game as far as Guided Pathways and has been selected by a research group called Insites to see how the program is progressing at CCC. By April 30, the Chancellor's Office would like the colleges to complete a survey and write a summary of their progress on the 23 GP areas which can be found on the CCC Guided Pathways webpage. Katie would like a resolution statement approved at the next senate meeting that faculty are not asked to work on Guided Pathways during the summer.

**NEW BUSINESS**

**Cornerstone** Cornerstone is a new professional development tracking program that will be used district-wide for workshop suggestions, sending reminders, keeping track of flex activities and committee work,

events, rosters, and online evaluations of workshops. This can be used by managers as well. Agustin invited the senate members to the Professional Development Committee that meets on the 4<sup>th</sup> Monday of each month. He said that the Equity Office is creating workshops on pedagogy. He is not involved in these particular workshops but he is involved in the Social Justice Pedagogy Conference that will be held on Friday, April 26 from 9-2:30 here on campus.

**New Funding Formula** Tabled

**Faculty Leadership Release Time Positions Available** Tabled

**Upcoming Changes Increasing Website Access** Tabled

**Program Review Schedule** Beth reported that Title 5 requires Program Review be done every six years, and not every four years as we have been doing here at CCC. She asked the Council their views on the timeline and they all agreed that six years would give more time to reach their goals. It was also asked why the CTE programs have to do updates every two years.

**Program Review Software Use Extension** Tabled

**Student Learning Outcome Assessment form (Brandy Gibson)** The Senate Council reviewed the form but did not support the use of it. It would require that faculty repeat work that has already been completed. Best course of action is to ask the Deans to have faculty department chairs send copies of completed assessments in whatever form currently exists. As long as assessment forms are compiled somewhere accessible, it should be fine for accreditation.

#### **PENDING BUSINESS/ UPDATES/DISCUSSION**

**Institutional Set Standard Update** The College Council did not formally recommend the plan to address 'stretch goals.' (per Beth Goehring)

**UPDATE eLumen** Tabled

#### **PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

There were no presentations or open discussion.

#### **Adjournment**

The meeting adjourned at 4 p. m. The next meeting will be May 6, 2019 in GE-305.

Respectfully submitted,  
Lynette Kral